DATE OF REQUEST: March 12, 2011

FROM: Dale Burris, Facilities and Maintenance Director

MEETING DATE REQUESTED: March 21st, 2011

Regular meetings: First (1st) Monday of the month at 9:00 am
Third (3rd) Monday of the month at 5:30 pm

SUBJECT: Fairgrounds Project

REQUEST:
(What action are you seeking?)

This request is for approval of contractor and award of Fairground Project Bid to bring the arena area into ADA and NC Building Code Compliance.

BACKGROUND:
(Research and justification of proposal and need; Alternatives evaluated; Legal Basis: Outcome-What will be achieved and how will it be measured?)

Informal Bids posted on county website and received until Thursday, March 17th at 3PM. Certified Bid Tabulation will be emailed once it is completed by architect and will be presented by Dale Burris at the Board meeting on the 21st for Board consideration/approval.

IMPLEMENTATION PLAN:
(How and when will staff undertake the action?)

Notice to proceed will be issued March 22nd, 2011. Expected completion date is June 15th.

FINANCIAL IMPACT STATEMENT:
(What is the cost? Where is the money coming from? Optional or mandated?)

Budget Amendment is attached

SUPPORTING ATTACHMENTS: YES _X_ NO ____ HOW MANY? _1_
LIST: Budget Amendment
If yes, one ORIGINAL ATTACHMENT, and 14 copies, copied front and back side of pages, stapled and three-hole punched must accompany the agenda request

PowerPoint Presentation: YES _____ NO _____

PERSON MAKING PRESENTATION AT MEETING: Julie Davis
TITLE: Finance Director
PHONE NUMBER: 452-6724
E-MAIL: jhdavis@haywoodnc.net

PERSON MAKING PRESENTATION AT MEETING: Dale Burris
TITLE: Facilities and Maintenance Director
PHONE NUMBER: 452-6651
E-MAIL: dburris@haywoodnc.net

THIS SECTION FOR OFFICE USE ONLY

Received (Date/Time): ____________________________

County Manager / Clerk to the Board Comments: ____________________________________________
________________________________________
________________________________________
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In an effort to save paper, attachments should be copied on both front and back sides.