
The following was brought to my attention, which I formed into a Request for Public Information.

Request #24. (2/9/2018)
- County Finance Director Julie Davis not doing her job:
  - Didn’t approve report for Health Department for January, so they did not get $70,000 from state. County Taxpayers to fund this instead.
- Request emails around 1-15 to see.

I am requesting an e-mail dump from Julie Davis e-mail account from January 1 -15, for e-mails relating to Health Department details, report approvals, expenditures, etc.. This is Request #24.

Request #26. (2/13/2018)
The last Request for Public Information was regarding Julie Davis, and whether Haywood County Taxpayers were going to foot a $70,000 bill for Julie Davis not approving the report for the Health Department for January. All I got were a bunch of e-mails indicating Julie Davis was having e-mail password problems. Since I did not get a bunch of Righteous Indignation from anyone about this, I am assuming that it happened, and either Julie Davis is withholding e-mails pertinent to this, or the window that I had requested was too small. Therefore, here is my Request #26.

Request #26 - I am requesting an e-mail dump from Julie Davis e-mail account from January 1 through today, 2/13/2018, for e-mails relating to Health Department details, report approvals, expenditures, etc., which now includes a copy of the e-mail to Julie Davis requesting this e-mail dump, and her response.

I received several globs of e-mail dialog, correlating with the above two requests. E-mails were provided in a mish-mash of disjointed e-mails. I painstakingly separated out the chronological sequence and eliminated duplicates, making it now an easy to follow dialog.

I sent the following to Joel Mashburn on 2/18/2018:

"Thank you for supplying e-mails related to Request #26. As I understand, Julie Davis was locked out of the DSS system (password did not work), via the NCID system. The password reset was done by Kathy Gibson, a computer systems administrator in IT. The report was late, the payment was missed, and will have to be re-submitted. Presumably, DSS was paid via the Fund Balance and will be repaid back into it when the payment finally is received. It always pays not to wait until the last minute to submit these reports, to take into account any unexpected glitches."

There was no direct mention of the amount of $70,000 anywhere in the e-mails that were provided to me.

Monroe A. Miller, Jr.
Haywood County Taxpayer
From: Michelle Haynes  
Sent: Friday, January 12, 2018 12:49 PM  
To: Julie Davis  
Subject: DSS monthly reimbursement report  
Attachments: DSS 1571 Spreadsheet FY 2017-2018.xlsx; DOC011218-01122018124833.pdf  
Importance: High

Michelle M. Haynes, Business Services Director  
Haywood County Health and Human Services Agency  
"Enhancing the health, safety, and full potential of our community."  
157 Paragon Parkway, Suite 300  
Clyde, NC 28721  
Phone: 828-356-2384  
Fax: 828-452-6690  
e-mail: mhaynes@haywoodnc.net

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) sent in response to it, may be considered public record and as such are subject to request and review by anyone at any time.
STATEMENT OF ADMINISTRATIVE COSTS
Fax: 919-715-5847

FOR COUNTY: HAYWOOD

Number: 44 (001, etc.) Name: Haywood

Agency Type: DSS (DSS, CSE, IND)

Service Month of: Dec-17 (Month - Year)

EXPENDITURES CLAIMED ELECTRONICALLY

<table>
<thead>
<tr>
<th>Part</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>$889,931.61</td>
</tr>
<tr>
<td>II</td>
<td>$269,180.01</td>
</tr>
<tr>
<td>IV</td>
<td>$6,345.80</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$1,165,457.42</td>
</tr>
</tbody>
</table>

(Total Indirect Cost = $124,902.35)

CERTIFICATION

I hereby certify that all costs shown have been incurred in connection with official duties of the county Department of Social Services and that costs submitted are recorded on the official county financial records as an expense, and that same are true and correct to the best of my knowledge and belief.

[Signature]
Director, County DSS
Date: 01/28/18

County Finance Officer
Date:
From: Michelle Haynes  
Sent: Friday, January 12, 2018 12:57 PM  
To: Julie Davis  
Subject: Health monthly reimbursement report  
Importance: High

It's in WIRM ready for your approval.  

Thanks.  

Michelle M. Haynes, Business Services Director  
Haywood County Health and Human Services Agency  
"Enhancing the health, safety, and full potential of our community."  
157 Paragon Parkway, Suite 300  
Clyde, NC 28721  
Phone: 828-356-2384  
Fax: 828-452-6690  
e-mail: mhaynes@haywoodnc.net

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) sent in response to it, may be considered public record and as such are subject to request and review by anyone at any time.
From: Julie Davis  
Sent: Friday, January 12, 2018 1:38 PM  
To: Michelle Haynes  
Subject: monthly report  
Attachments: DOC011218-01122018133532.pdf

Julie

Julie H. Davis, Finance Director  
Haywood County  
215 N. Main Street  
Waynesville, NC 28786  
828-452-6724 phone  
828-452-6725 fax

---- Original Message ----
From: Haywood County Finance Department [mailto:finance@haywoodnc.net]
Sent: Friday, January 12, 2018 1:36 PM  
To: Julie Davis  
Subject: Send data from FINANCEMFD 01/12/2018 13:35

Scanned from FINANCEMFD  
Date: 01/12/2018 13:35  
Pages: 1  
Resolution: 200x200 DPI

This message was sent from a send-only device. Do not reply or send e-mails to this address as they cannot be received.

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STATEMENT OF ADMINISTRATIVE COSTS
Fax: 919-715-5647

FOR COUNTY: HAYWOOD
Number: 44 (001, etc.)
Name: Haywood
Agency Type: DSS (DSS, CSE, IND)
Service Month of Dec-17 (Month - Year)

EXPENDITURES CLAIMED ELECTRONICALLY

<table>
<thead>
<tr>
<th>Part</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part I</td>
<td>$ 869,931.61</td>
</tr>
<tr>
<td>Part II</td>
<td>$ 269,180.01</td>
</tr>
<tr>
<td>Part IV</td>
<td>$ 6,345.80</td>
</tr>
</tbody>
</table>

TOTAL $ 1,165,457.42

CERTIFICATION

I hereby certify that all costs shown have been incurred in connection with official duties of the county Department of Social Services and that costs submitted are recorded on the official county financial records as an expense, and that same are true and correct to the best of my knowledge and belief.

Director, County DSS  Date
County Finance Officer  Date
Will not take my password.

Julie

Julie H. Davis, Finance Director
Haywood County
215 N. Main Street
Waynesville, NC 28786
828-452-6724 phone
828-452-6725 fax
Dear Julie Davis,

Your password has been reset in the North Carolina ID system (NCID). This reset was done by Kathy Gibson.

If you did not request this password reset, please contact the NCID help desk at Customer Support Center at (800) 722-3946 or (919) 754-6000. You can also email at servicecenter@its.nc.gov

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) sent in response to it, may be considered public record and as such are subject to request and review by anyone at any time.
It didn't work.

Julie

Julie H. Davis, Finance Director
Haywood County
215 N. Main Street
Waynesville, NC 28786
828-452-6724 phone
828-452-6725 fax
Dear Julie Davis,

Your password has been reset in the North Carolina ID system (NCID). This reset was done by Kathy Gibson.

If you did not request this password reset, please contact the NCID help desk at Customer Support Center at (800) 722-3946 or (919) 754-6000. You can also email at servicecenter@its.nc.gov

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) sent in response to it, may be considered public record and as such are subject to request and review by anyone at any time.
Just tried again. My password has expired was the response.

Julie H. Davis, Finance Director
Haywood County
215 N. Main Street
Waynesville, NC 28786
828-452-6724 phone
828-452-6725 fax

KATHY GIBSON
COMPUTER SYSTEMS
ADMINISTRATOR
helpdesk@haywoodnc.net • (828) 564-4357
215 North Main Street
Waynesville, NC 28786
kngibson@haywoodnc.net
Office: (828) 556-2738

Mountains of Opportunity

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) sent in response to it, may be considered public record and as such are subject to request and review by anyone at any time.
Thank you for requesting a password reset. To continue with your password reset, please click here to continue.

If for some reason this link doesn't work, you can copy and paste the following code onto the password reset form:

693793

If you do not wish to change your password at this time, you do not need to take any action.

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) sent in response to it, may be considered public record and as such are subject to request and review by anyone at any time.
This is an automated message sent by the NCID Password Self-Service system. Please do not reply to this message. This message is being sent to inform you that your password was changed using the Forgotten Password Self-Service system on Fri., Jan. 12, 2018 at 4:55 PM. If you did not make this change, please call your delegated administrator or contact the ITS Service Desk at 1-800-722-3946 or 919-754-6000 to report the incident. Thank you.

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) sent in response to it, may be considered public record and as such are subject to request and review by anyone at any time.
Your password may be expired. If so, IT may have to do a password reset for your ID.

Michelle M. Haynes, Business Services Director
Haywood County Health and Human Services Agency
"Enhancing the health, safety, and full potential of our community."
157 Paragon Parkway, Suite 300
Clyde, NC 28721
Phone: 828-356-2384
Fax: 828-452-6690
e-mail: mhaynes@haywoodnc.net
## Work Orders

**Work Order**: 94082  
**Date**: 2/12/2018 11:58:27AM

### Request Details
- **Requestor**: Julie Davis
- **Requestor Call Back Number**: 2611
- **Department**: Finance
- **Location**: Historic Courthouse - 4th Floo
- **Assigned Technician**: Kathy M. Gibson
- **Priority**: Medium
- **Date Completed**: 1/12/2018 3:51:09PM
- **Status**: Closed

### How Reported
- **End User**: Kathy M. Gibson
- **Asset ID**: HJSZLS1
- **Department Number**: 4130 Finance
- **Date Entered**: 1/12/2018 3:49:13PM
- **Date Assigned**: 1/12/2018 3:49:13PM
- **Expected Completion Date**: 1/16/2018 3:50:00PM

### Resolution
- **Time**: 1/12/2018 3:49:50PM
- **Technician**: Kathy M. Gibson

- verified NCID user name
- reset password

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*Powered by Track-It!*
Kathy Gibson, from IT, and I worked together on this until 5:00 on Friday and it never worked. I am assuming that the deadline was Friday. Is that correct?

Julie

Julie H. Davis, Finance Director
Haywood County
215 N. Main Street
Waynesville, NC 28786
828-452-6724 phone
828-452-6725 fax
Subject: RE: Health monthly reimbursement report
From: Michelle Haynes <Michelle.Haynes@haywoodcountync.gov>
Date: 1/16/2018 8:37 AM
To: Julie Davis <julie.davis@haywoodcountync.gov>

The deadline is actually today. I did find this that may help:

If you should encounter any WIRM Portal IT Issues please contact DHHS Customer Support Center at 919-855-3200 opt. #2

Michelle M. Haynes, Business Services Director
Haywood County Health and Human Services Agency
"Enhancing the health, safety, and full potential of our community."
157 Paragon Parkway, Suite 300
Clyde, NC 28721
Phone: 828-356-2384
Fax: 828-452-6690
e-mail: mhaynes@haywoodnc.net
From: Edwards, Dianne
Sent: Tuesday, January 16, 2018 3:52 PM
To: Michelle Haynes
Cc: Kathleen A. Combs
Subject: WIRM Certification
Importance: High

In reviewing the status of WIRM reports, I see that your Finance Office has not yet certified your report. Since the deadline for submission is 5:00 pm today, please follow up the Finance Office to be sure the report will be certified on time. Thank you.

Dianne B. Edwards
Public Health Administrative Consultant
Division of Public Health, Local Technical Assistance and Training Branch
North Carolina Department of Health and Human Services

828-678-9392 office
828-284-2593 mobile
828-678-9483 fax
Dianne.Edwards@dhhs.nc.gov
1135 Blankenship Creek Road
Burnsville, NC 28714
Patrick,
Can you please contact your county finance office and ask them to certify the WIRM report. I see that Michelle is out of the office and Kathleen is not responding to my email or phone call. If the report isn’t certified by county finance office before 5:00 today, the health department will not receive a payment from the state this month.
Thank you!

Dianne B. Edwards
Public Health Administrative Consultant
Division of Public Health, Local Technical Assistance and Training Branch
North Carolina Department of Health and Human Services

828-678-9392 office
828-284-2593 mobile
828-678-9483 fax
Dianne.Edwards@dhhs.nc.gov
1135 Blankenship Creek Road
Burnsville, NC 28714

<image001.png>
Subject: FW: WIRM Certification
From: "Patrick H. Johnson" <patrick.johnson@haywoodcountync.gov>
Date: 1/17/2018 10:29 AM
To: Julie Davis <julie.davis@haywoodcountync.gov>

Yesterday I was in a tense meeting from 4:00-4:45 dealing with a personnel issue in DSS. When I came out of the mtg I was trying to figure out if I would be going to Raleigh for a Health Dir Mtg/Public Health Conference Jan 17-19 or not among other things. (I'm not going.) I scanned my e's after 5p but did not notice this one until this am. This email gave me all of 16 minutes to notify you anyway. This am I did ask Diane to call me next time.

I called Diane today and she told me
   1. We won't get paid this month and
   2. This doubles Kathleen workload in that she has to redo the entire report over again.

Can you look into what happened here? Thanks
From: Julie Davis
Sent: Wednesday, January 17, 2018 10:56 AM
To: Patrick H. Johnson
Subject: Re: WIRM Certification

Yes. Kathy Gibson and I spent a few hours on Tuesday until after 5:00 trying to get me in to NCID, with no luck. I kept Michelle informed. She gave me a phone number yesterday morning to try. I called and they said they could not help me since this was health related and not DSS related. I attempted a few more times, however, I, too, had a few other important things to do yesterday, then the board meeting to attend. When the meeting was over at 8:30, I left immediately due to the weather.

I am very sorry Kathleen’s workload is now doubled and that you had to deal with a tense meeting.

Would you like for me to let you know how much additional time we, in finance, spend handling HHSA errors? If so, I will start keeping track. Otherwise, you might want to see if you can get your system fixed so we can enter the approvals.

Sent from my iPad
Subject: RE: WIRM Certification
From: "Patrick H. Johnson" <patrick.johnson@haywoodcountync.gov>
Date: 1/17/2018 10:58 AM
To: Julie Davis <julie.davis@haywoodcountync.gov>

Trying to call you. Not wanting to get you upset. Just trying to figure it out. Sorry to upset you.
From: Julie Davis
Sent: Wednesday, January 17, 2018 1:24 PM
To: Patrick H. Johnson
Subject: Re: WIRM Certification

No problem. I'm not upset. I'm just not accustomed to somewhat of a reprimand from a fellow department head. We are on the same team here. And we all want things to be correct and be reported timely.
I never made it in this morning and am working from home on budget tasks. We can come up with a solution to this NCID issue when I get back.

Sent from my iPad
Subject: RE: WIRM Certification
From: "Patrick H. Johnson" <patrick.johnson@haywoodcountync.gov>
Date: 1/17/2018 1:56 PM
To: Julie Davis <julie.davis@haywoodcountync.gov>

To be clear I was just trying to find out what went wrong. I figured someone in your Dept certified the report, not you. I in no way meant it as a "reprimand". I rarely do that w my own staff.
I asked MH if we should get the report to you earlier. What we can do to give you more time.
I'm also very sensitive about Kathleen. Her 60 y/o brother just died suddenly, unexpectedly. Her mother who lives with her is dying of pancreatic CA (not HIPAA – it’s well known.) She left on Tues suddenly. She seems withdrawn for good reason.
Anyway...hope no harm, no foul.